

**County Line United Methodist
Church**
**Mother's Morning Out & Preschool
Program**



Agreement Form

____ I understand that the registration fee and tuition are non-refundable and non-transferable. The registration fee covers the cost of a tote bag, craft supplies, baby wipes, tissues, etc. and will cover the entire school year.

____ I understand that my child's registration is not complete until the below items are received:

- Complete Registration Package & Registration Fee/Curriculum (if applicable)
- Immunization Form (GA for 3231)** or State approve, notarized waiver

Immunization Form must be received within 30 days of registration date. **I understand that if this form is not received within the requested time, my child's spot may be forfeited.

____ I understand that monthly tuition payment is due by the 1st of each month. A \$10.00 late fee will be charged for delinquency after the 5th. If the tuition and late fee are not paid within 14 days of notification, my child may be removed from the MMO/Preschool Program. Tuition is due for the current month. There are 10 payments, August – May.

____ I understand that there will be a \$25.00 charge for returned checks. After two returned checks I will pay by either cash, money order, or certified bank check.

____ I understand that NO credit will be given for absences – from illness, vacations or weather related closings. We follow the Cobb County School Calendar for all of our scheduled holidays. As a Christian based program we also elect to be closed on Good Friday.

____ If a child needs to be withdrawn from the MMO/Preschool program, two weeks written notice is required. If more notice is possible it would be greatly appreciated. **If notice is given within 2 weeks of tuition due date, tuition for the month is still due in full. We do not pro-rate tuition.**

____ I will inform CLUMC MMO/Preschool of any changes to information in my child's file. Medical and emergency information will be kept up to date. **Immunization forms will be kept current.** Expired forms will be replaced with current forms at programs request and within 30 days of expiration date. (failure to provide current immunization form will result in suspension from program until such form is provided)

____ I give permission for my child's picture to be used on CLUMC church website. (optional)

____ I give permission for my child's picture to be used on the activit-e website. (optional)

____ I will review the MMO/Preschool policies found on the County Line United Methodist Church website at www.countylineumc.org/school/policies.htm and will abide by them.

I HAVE READ AND AGREE TO THE ABOVE. I REQUEST MY CHILD ATTEND COUNTY LINE UNITED METHODISTCHURCH MOTHER'S MORNING OUT AND/OR PRESCHOOL PROGRAM.

Parent's Signature

Date

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